



ATTENDANCE Parent Request for Excused Absence

As the parent/guardian of _____ ID# _____ who attends Grand Oaks High School, in the _____ grade, I request approval for _____ days of excused absence from school for the following reason:

Dates of Absence:

Parent Signature

Date

***** **FOR SCHOOL USE ONLY** *****

Students: Present this form to your English and Math teachers, then your Grade Level Principal.

Current progress in school is Satisfactory Unsatisfactory

English Teacher: _____

Comments: _____

Current progress in school is Satisfactory Unsatisfactory

Math Teacher: _____

Comments: _____

Number of days already used by this student as excused: _____

Number of days of absence which are unexcused: _____

- Check one:
- Request granted
 - Request not granted but the student will be permitted to make up all school, which is missed
 - Request not granted
 - Parent notified

Comments: _____

Grade Level Principal

Date